

2010 Vacation Bible School ~ Job Description Letter

~ High Seas Expedition ~ Exploring the Mighty Love of God

This year we will be exploring the mighty love of God as we adventure through God's Word and discover that God shows His powerful love throughout Scripture at Dearborn Free Methodist Church's High Sea's Expedition Vacation Bible School. It will take place **Monday, August 2nd – Friday, August 6th**, from **9:00am – 12:15pm**

Our purposes for this ministry remain the same:

- **Evangelism and Outreach**: To reach children outside of our church and lead them into knowledge and understanding of God's love and a relationship with Jesus Christ. Also, an opportunity for the Holy Spirit to flow through us as vessels for whatever purpose He has in mind.
- **Discipleship**: To provide competent, quality teaching of Bible stories that will engage the learner and increase his/her knowledge and understanding of God's Word and His love through the power of the Holy Spirit.
- **Ministry**: Making ourselves available and useable to God by serving in the ministry: Vacation Bible School, utilizing our spiritual gifts, talents and abilities for His glory and Kingdom growth.

We would love for you to come serve the Lord with us in any way that He may be leading you. Please contact Kim Smith for now (until someone comes forward to help with recruiting) at church or home (734) 427-3909 if you are interested in serving on the Vacation Bible School ministry team this year or have any questions. We would love for you to serve Him with us!!!! Think about it and follow His leading.

The following are areas and descriptions we see as a need at this time:

Prayer Team: This is one of the most important areas of this team. Servants to pray either alone, in small groups, with their families, or to meet together and pray specifically for this year's Vacation Bible School ministry. It would be greatly encouraged if someone wanted to arrange a time to meet on a regular basis to pray specifically for this ministry. Prayer is one of the driving forces that is so vital to the life of Vacation Bible School.

Team Recruiter: A servant or two to pray, recruit, and place people in positions on the VBS team that would utilize their gifts and abilities that the Lord has given them for His service. Kim Smith has some helpful ideas to offer in this area if interested.

Team Advertiser/Publicity: A servant to take charge of all the advertisement/publicity for this year's VBS.

Registration Leader: A servant or two to lead this area by taking charge of registration and pre-registration and possibly helping with the follow-up process if willing. **~POSITION ALREADY FILLED~**

Registration Helpers: 4-5 servants to serve as helpers in the area of registration.

Follow-Up Leader: A servant or two to pray and serve in helping with the entire follow-up process. This may include: assisting in gathering and mailing "Follow-up"/ "Thank You For Coming" post cards, flyers for upcoming church events, and other new ideas of outreach ministry contact to our community through this VBS ministry. This is an area that desperately needs prayer and development.

Donations Leader: A servant to organize what items are needed to be donated for this year's VBS and a way that it can be effectively communicated to the congregation. Kim Smith can help you know where to go to gather the info needed.

Materials Manager: A servant to manage all the donations as they come in.

Decorations Team: Servants to help out with decorations in anyway they are willing. High Sea's Expedition has a nautical theme for décor. Kim Smith has some direction where to get some great ideas for this position if interested.

Clean-up Crew: Servants to help take down all of the props and decorations from VBS and help to get things cleaned up. Tear down will begin Friday, August 6th, following VBS (around 12:30pm).

Early Babysitter: Two servants who will help watch the VBS team's kids during VBS week while their parents meet for prayer and set up their areas for the day. Servants needed from 8:00 – 9:00am each day VBS is running.

Nursery: 2-3 servants who will help watch VBS team children while their parents help out during VBS. Ages: babies – 2 yr. olds. Servants needed from 8:45am – 12:20pm each day VBS is running.

Leader Trainer: A servant who will talk to the VBS team about the importance of leading children/people to Christ.

Co-Director: A willing and open servant who would like to step out in faith and help to co-direct VBS with Kim Smith. Kim will assist and help to train anyone willing to serve in this roll.

Sing and Play Leader ~POSITION ALREADY FILLED~

Finale Leader ~POSITION ALREADY FILLED~

Crafts Leader: A servant to lead the craft area for the week. ~POSITION ALREADY FILLED~

Crafts Helper: 2-3 adult servants and 2-3 teen servants willing to help the craft leader in anyway that is needed.

Missions Leader: A servant willing to take over the Missions area and run the missions project for VBS this year.

Mission's helper: A servant who will help the Missions leader in anyway that is needed.

Crew Leader Director: A servant who will oversee all of the Crew Leaders and help with communication and understanding of their roles and expectations during VBS. Help with troubleshooting as needed.

Crew Leader: 12+ servants who will oversee and lead a group of kids through the VBS program according to the daily schedule. This role will include: Building relationships between you and each of the participants in your crew, leading each person to Christ as the Holy Spirit leads you, helping to keep your crew on schedule, helping participants as needs arise, following directions given by the Crew Leader Director, filling out follow-up postcards that are to be mailed out to each participant after VBS and having fun with your crew while being open to how God may want to change you that week. See Kim Smith for job description flyer for further details on this position.

Bible Leader: A servant who will creatively teach the Bible lesson of the day using drama and props and engaging the kids in the lesson. Everything is laid out in the manual to follow. Prep time is necessary. See Kim Smith for job description flyer for further details on this position.

Bible Leader Helper: A servant willing to help the Bible Leader in anyway that is needed.

Drama Team: One servant to play drama roll each day with the Sing and Play Leader.

Chadder's Chipmunk Video Leader: A servant to lead the Chadder's Chipmunk Video area by showing a video each day and helping Crew Leaders facilitate group discussions.

Games Leader: A servant or two to lead the area of Games. All games are laid out in the Leaders manual to follow. See Kim Smith for job description flyer for further details on this position. ~POSITION ALREADY FILLED~

Games Helper: A servant to help the Games Leader in anyway that is needed.

Snack Leader: A servant to teach the daily Bible Point as the snack is served. Responsibilities will include teaching, preparing, setting up, distributing and cleanup of the snack each day. See Kim Smith for job description flyer for further details on this position. **~POSITION ALREADY FILLED~**

Snack Staff: Servants to help out with the preparing, setting up, distributing and cleaning up of the snack each day.

Spotlight Drama Leader: A servant willing to take pictures with a digital camera and place them on a Power Point display for the kids to watch during the Finale each day. Manual lays out exactly what to do. **~POSITION ALREADY FILLED~**

Preschool Director: A servant willing to oversee the entire Preschool Program.

Preschool Bible Leader: A servant who will creatively teach the Bible lesson of the day using drama and props and engaging the preschoolers in the lesson. Everything is laid out in the manual to follow. Prep time is necessary.

Preschool Games Leader: A servant or two to lead the area of games for the preschoolers. All games are laid out in the Leaders manual to follow.

Preschool Crew Leaders: 5-6 servants who will oversee and lead a group of kids through the Preschool program according to the daily schedule. This role will include: Building relationships between you and each of the participants in your crew, leading each person to Christ as the Holy Spirit leads you, helping to keep your crew on schedule, helping participants as needs arise, following directions given by the Station Leader, filling out follow-up postcards that are to be mailed out to each participant after VBS and having fun with your crew while being open to how God may want to change you that week.

Buddies: A servant (around age 11-13) willing to buddy up with a needed child to help them go through the Preschool program.

Materials Manager: A servant willing to gather information regarding needed items to be donated and then posting them (with some sort of system) so the congregation can see the need and respond to it. Also, managing items when they come in and seeing that the proper station receives them.

T-Shirts: 2-3 servants to help get iron-on transfers onto t-shirts using shirt press. T-shirts, transfers and shirt press provided. **~We may not be having t-shirts this year for the kids due to recent budget cuts~Please be praying.**

T-shirt distributor: Two servants to help distribute t-shirts to kids and VBS team before and during VBS. Monday and Tuesday will probably be the busiest days. **~If we have t-shirts for the kids this year depending on the budget available~**

Fund Raiser/Sales Person: A servant to manage the fund raiser sales each day of VBS.

Fund Raiser Leader: A servant who would be interested in coming up with ways to raise funds for VBS and then working to implement them.

Coin Counters: 2 servants to help count all the Missions money that comes in each day. It will be mostly coins. Lots of pennies!! Time involved: about an hour per day will be needed. Counting will be done around 9:35am, right after the Sing & Play rotation.

Photographer: A servant or two to take pictures during VBS week. (Snap-shots, digital or video) If interested this/these servants could create a slide show or video with footage taken.

Cheerleaders: Servants who would like to come and hang out with the VBS Team to encourage and spur on those on the VBS Team.

Soundman: A servant who would help out with the running of the sound for VBS. Kim Smith can help instruct with this.

I'm Available: Servants who are available to help out where needed. Will take your requests of areas where you are comfortable serving.

Ahead of Time Help: Servants who are available to help out with ahead of time prep work.

Substitutes/Floaters: Servants who are willing to serve as subs or floaters as the needs arise.

Phone Help: Servants who will help make needed phone calls for communication to the VBS team as the need arises.

Go-for: Servants available to make necessary last minute runs for the VBS team as needs arise.

Donator: Servants who will help out with donating items to VBS this year. Watch for list to be made available soon.

Security: A few servants willing to be around to watch for any security or emergency issues if they were to ever arise.

Financial help: Servants who the Lord has put on your hearts to make a financial contribution. Also, a financial donation for t-shirts is a need this year due to recent budget cuts.

Picnic Leader: **If there is a VBS Picnic and depending on the budget available** a servant willing to oversee the entire VBS Picnic.

Picnic helpers: **If there is a VBS Picnic and depending on the budget available** servants to help out with the VBS Picnic.

Your Own Ideas: If you have an idea that The Lord has placed on your heart, by all means please come forward with it. We are open to any other ideas that The Lord would like to include.

If you have and questions or concerns, please do not hesitate to contact Kim Smith either at church, or home (734) 427-3909. Thank you.

Vacation Bible School is a long existing ministry that we continue to run with The Lord on. Please be in prayer for this ministry and the workers involved in it and if The Lord might include you in some special way this year. This ministry is about The Lord Jesus Christ and our job is to come forward as He is calling us to and be used as vessels and servants according to His will and not our own. Our hope is that God will change all who are involved and exposed to this ministry more into the likeness of Jesus Christ our only Lord and Savior. May His Spirit guide and lead you and His blessings rest upon you. Peace in the name of Jesus Christ. Let's serve the Lord with gladness!